

REQUEST BODY CORPORATE APPROVAL TO INSTALL A BLIND/AWNING

Please complete this form and return to your Body Corporate Manager. Your request will be forwarded to the Committee for their consideration and approval and you will be notified in due course. Please note Sunstate Strata are not authorised to approve your application.

The following particulars are required to assist the committee make their decision.

Body Corporate Details:

Building Name:	
Address of Building:	
Lot Number (unit number):	

Personal Details

Name:	
Address:	
Contact Phone No.:	
Email:	

Request Details

I hereby request approval from the Body Corporate to install a blind/awning on my lot. I supply the following details to support my request:

Size of blind/awning:	
Proposed location for the blind/awning to be erected:	
Colour of blind/awning:	
Colour of brackets and/or arms:	
Details of blind/awning (roller/swing arm etc):	
Type of fabric:	
How will the blind/awning be fixed to the building:	
Approximate cost of installation:	
Any other details that may assist the Body Corporate Committee in considering your request :	

All fields are mandatory – information must be provided

NB – If you have any documentation, photographs etc. that may assist with the committee's decision please attach them to this request.

- I declare that the information provided is true and correct.
- I have reviewed the Body Corporate By-laws and have addressed the relevant conditions of those By-laws in this application.
- I will abide by the Body Corporate Committees decision and conform to the conditions imposed by the Body Corporate By-laws and the Committee.

Signed: _____ Date: _____

(Please print name): _____